

2023 Manuka Oval Function Room Hire for the Griffith Narrabundah Community Association and the Kingston Barton Residents Association

Hiring Arrangements

Room	Description	Commercial Hire rate	Not for Profit Hire rate
Media Centre			
Level One			
Press Conference Room and Media Lobby	Banquet 60 - 80 pax/ theatre 60 pax/ cocktail 110, plus breakout/catering service area A private conference space with ability to plug laptop into wall mounted TV screens	\$650	\$162.50
Media Lobby	Cocktail 60 - 80 pax No inbuilt conference AV but has own bar, ideal for post conference drinks.	\$390	\$97.50
Level Two			
Press Lounge	Banquet 60 pax Ability to plug laptop into wall mounted TV screens. Abundant natural light and has bar service counter; idea for workshop or planning day	\$450	\$112.50
Bradman Stand			
Bradman Room	60 pax in meeting mode	\$650	\$162.50
Executive Boardroom	20 pax in meeting mode	\$250	\$62.50

Exclusions•

After Hours Duty Manager/guard (hourly rate)	\$65.00 weekdays/Saturdays; \$85 Sundays
Audio Visual & Equipment (duration of meeting)	
Bradman Room PA	Included
Lectern & Microphone	included
Projector & Screen (only available in Bradman Room)	\$350
Whiteboard	\$100
Flip Chart	\$100

¹ Groups are welcome to provide their own meeting equipment.

..,Please note weekend and public holiday functions additional costs will apply.

Terms and conditions

- Venues Canberra reserves the right to substitute function rooms within the venue in the event of conflicting commercial demand.
- Please note that a duty manager or security guard may be an additional cost for any room hire after 5.00pm. The hourly rate is included in the table above. This charge does not apply during **normal business hours**.
- Due to contractual arrangements, food and beverage (excluding water) must not be taken into Manuka oval. A range of catering choices and options are available from the caterer. Please contact Gema Catering on 62515484 or canberraevents@gema.com.au for availability and pricing.

Enquiries and bookings- 6256 7000 or info@manukaoval.com.au